

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES QUOGUE LIBRARY

Friday, September 19th was held in the QL Board room with a Zoom option

The meeting commenced at 8:05am

The following Trustees were present:

In person:

Mark Carbone

Kathy Lomas

Barbara Sartorius

Rich Petrocelli

Anthony Veziris

By Zoom:

Geoff Chepiga

Absent: Wendy Cutler, Meredith Imber and Philip McCauliff

Also present: Library Managing Director, Susan Mckenna

PUBLIC ATTENDANCE: None

PRIOR MINUTES:	Motion to approve minutes:	Anthony Veziris
	Second:	Kathy Lomas
	Approved:	Unanimously

TREASURER'S REPORT:

The 2025-2026 budget is on track

MANAGER'S REPORT:

- Donations: The same number of donors contributed with the final figure being \$3,790. Below the previous year.
- The \$30,000 Grant will be distributed evenly over 3 years allotting 25% toward the Film Feast and 75% toward Adult Programming.
- The library may apply for 21 liquor licenses each calendar year. The Film Feast committee will be granted 6 liquor licenses for the fiscal year 2026. The remaining liquor licenses are distributed to the Art Committee, the Author Series and a variety of special Library programs.
- Staff Changes:
 - A replacement full-time technology coordinator was hired.
 - A part-time Business Assistant was hired to support the Bookkeeper and Mng. Director
A cost-effective decision due to salary differences.
 - A replacement part-time Library/Tech Assistant was hired.
- The library is in process of filing for a Digitization Grant with an application deadline in January 2026.
- Building and Grounds:
 - *An unannounced visit from Fire Marshal 7/18/2025. The library passed the inspection.
 - *Heavy use of the exterior porch indicates investigating other heating/cooling sources.
- - *Due to the need for a segregated bookkeeper's office on the second floor we are investigating dividing the Director's office into 2 separate offices.
- Summer Statistics Comparison 2024 to 2025: *Attachment D*

The meeting was adjourned at 8:49am

Respectfully submitted: Mark Carbone