

# MINUTES FOR THE MEETING OF THE QUOGUE LIBRARY BOARD OF TRUSTEES

Friday, May 8, 2026

Held in the Quogue Library Board Room

The meeting commenced at 8:02am

The following Trustees were present:

Attending:

Mark Carbone      Mya Ryvicker  
Kathy Lomas        Barbara Sartorius  
Rich Petrocelli     Anthony Veziris

Susan McKenna, Library Managing Director

Absent: Phillip McAuliffe, Geoff Chepiga and Meredith Imber

**PUBLIC RECOGNITION:**                      No public

<b>MINUTES:</b> 3/20/2026	Motion” to approve minutes”	Barbara Sartorius
	Second:	Kathy Lomas
	Approved:	Unanimously

**TREASURER’S REPORT; Rich Petrocelli:**

The library is operating on budget including an unscheduled Vanguard/IRS Compliance Review (Secure 2) fee of \$1,350.

**MANAGER’S REPORT:**

- A. Maintenance supplies are \$4,516 less than budgeted. The surplus may be due to the reorganization of bathroom supply storage; supplies are no longer accessible by the public.
- B. Information Technology is \$6,414 over budget due to server issue which is now resolved.
- C. Fiscal Year,
  - a. Adult Program Presenter cost is over budget \$8,638 \_ offset by income increase.
  - b. Total number of programs increased 14%.
  - c. Total program attendance increased 11% over 2024/2025.
- D. TD Bank will present at the June meeting on requirements for the existing Mortgage.
- E. The proposed budget tax rate for 2026/2027 is an increase of 2.5%.
  - a. Library tax in 2026/2027 for a home valued at \$1,000,000 will be \$288 per year.
  - b. Quogue Library tax rate for current year is \$.2888 per thousand of assessed value.
- F. The presentation of the budget at Quogue School on 5/12/26 at 7:15 o’clock.
- G. The Library Budget vote is May 19,2026 at the Quogue School from 2:00pm – 8:00pm
- H. The 4<sup>th</sup> Annual Summer Kick-Off is scheduled Friday July 3<sup>rd</sup>, 3:00pm-6:00pm.
  - a. The Summer Kick-Off Trustee Chairperson is Tony Veziris
  - b. A schedule for Trustees to work will be provided.
- I. 2026 summer Author Series has 4 planned conversations scheduled.
- J. An Exit Interview Questionnaire was created and will be given to employees leaving. This questionnaire will provide valuable feedback.

- K.** Julia Hannibal, a librarian at Wm Floyd HS, was hired to fill the position of Summer Floater.
- L.** A new Technology team has been created with the Board of Trustees approval:
  - a. Technical support: Justin Weis, was hired to fill the open position.
  - b. Technical specialist: Emma Walker.
  - c. Technical Coordinator: Rasheima Alverdo.
  - d. Network consultant: Kevin Cardone
  - e. Technical consultant: Chris Sauerwald
- M.** Building and Grounds:
  - a. Chip's Landscaping has finished the Spring clean-up and mulching.
  - b. Lettuce was planted in the raised garden beds outside the Children's Room.
  - c. 2 green tents and 4 umbrellas have been replaced due to wear.
  - d. 20 green Adirondak chairs have been added.
- N.** New Business:
  - a. The magnetic key License needs to be renewed every 5 years, 2026 is the 5<sup>th</sup> year.
  - b. The insurance company requires a new appraisal – we are awaiting quotes.
  - c. Quogue Patron mailing will go out May 20, 2026.
  - d. The new business office is 99% completed.
  - e. Central walk grout repair will be postponed until fall. There is no trip hazard.
- O.** The next board meeting will be June 26th at 8:00am

The meeting was adjourned at 8:52am

Respectfully submitted:

Mark Carbone