

MINUTES FOR THE MEETING OF THE QUOGUE LIBRARY BOARD OF TRUSTEES

Friday, April 17, 2026

Held in the Quogue Library Board Room

The meeting commenced at 8:06am

The following Trustees were present:

Attending:

Mark Carbone	Geoff Chepica
Meredith Imber	Barbara Sartorius
Rich Petrocelli	Anthony Veziris

Susan McKenna, Library Managing Director

Absent: Phillip McAuliffe, Kathy Lomas, Maya Ryvicker

PUBLIC RECOGNITION: None

MINUTES: 3/20/2026	Motion" to approve minutes"	Baarbara Sartorius
	Second:	Geoff Chepica
	Approved:	Unanimously

TREASURER'S REPORT; Rich Petrocelli:

- A. The Quogue School tax revenues payments are complete.
- B. The East Quogue tax revenue payment of \$50,000 is outstanding.
- C. Snow removal expenses are over \$2,385 due to unusual snow.
- D. Information Technology is over budget by \$3,769.
- E. Hospitality is under budget because no longer purchasing bottled water.
- F. Adult programming is over budget by \$8,000. Increased income results in net position.
- G. Annual donations for 2025/2026 have increased by \$3,875. The difference may be influenced by a new mailing to the entire Village of Quogue instead of only patrons.

MANAGER'S REPORT:

- A. The presentation of the 2026/2027 Library budget will be held at the Quogue School on May 12th at 7:15pm.
- B. The vote for the 2026/2027 Quogue Library budget will be held at the Quogue School on May 19th from 2:00pm to 8:00pm.
- C. The Better World Grant was denied due to greater need elsewhere. We will apply again if the grant is offered next year.
- D. There was an increase in programs for the public:
 - a. Youth programs increased over 25%.
 - b. Total programs increased by 14%.
 - c. Total Program attendance increased by 11%.
- E. **Human Resources:**
 - a. A new Technology assistant, Justin Weis, was hired on April 12, 2026.

b. The head of Technology, Chris Olphie, has resigned due to a far better financial offer from Fluid Imagery in West Hampton. He may continue as a consultant for the library as needed.

F. Program Planning:

- a. The Summer Author Series has been announced consisting of 4 sessions.
- b. The Summer Kick Off event is scheduled for Friday, July 3rd from 3:00 – 6:00pm.
- c. A Tides of Time-Memories and Voices of Quogue presentation is scheduled for June 17th at 7:00pm.
- d. Interactive Discovery Day in the Innovation Lab is scheduled for July 22nd from 5:00-5:00pm.
- e. Graham Russell volunteered as a Tech Assistant and will focus on Apple devices.

G. Building and Grounds:

- a. Summer prep for the building has begun and includes power washing, painting and mold removal.
- b. The Old School House opens on May 2nd. Library personnel open and close the Old School House building.
- c. The library's tent will be installed in May.
- d. Estimates for the front walk repairs are being researched to repair grout issues. There are no trip hazards evident at this time.

H. Trustee Training requirements:

- a. TD Bank will meet with the Board to lecture on financial requirements and the existing Mortgage.

I. New Business: Proposed Bonus for employees:

- a. In recognition of their strong work ethic and the additional responsibility resulting from the increased offerings at the library, the Board of Trustees voted to award the staff a bonus for 2025/2026.
- b. The Board felt strongly that it will be made clear to the staff that bonuses will not become an annual practice.
- c. Last year 15 employees were given bonuses in the pre- tax amount of \$7,955.
- d. A 20% bonus increase was requested.
- e. This year 14 employees are eligible for bonuses in the pre- tax amount of \$6,800.

Motion:	By Tony Viziris
	“To award a pre-tax bonus of \$6,800 to the staff for 2025/2026”
Second:	Barbara Sartorius
Approved	Unanimously

The meeting was adjourned at 8:27am
Respectfully submitted:

Mark Carbone